



**Basic Details**

<b>Organisation Chain</b>	Department of Pharmaceuticals  National Institute of Pharmaceutical Education and Research (NIPER) Guwahati		
<b>Tender Reference Number</b>	NIPER-G/SNP/26/ Store-Items/2024-25		
<b>Tender ID</b>	2025_MCF_820298_1		
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Supply
<b>Tender Category</b>	Goods	<b>No. of Covers</b>	1
<b>Payment Mode</b>	Not Applicable	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No		

**Cover Details, No. Of Covers - 1**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.xls	Single Packet

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

<b>Tender Fee in ₹</b>	0.00		
<b>Fee Payable To</b>	NA	<b>Fee Payable At</b>	NA
<b>Tender Fee Exemption Allowed</b>	NA		

**EMD Fee Details**

<b>EMD Amount in ₹</b>	0.00	<b>EMD Exemption Allowed</b>	NA
<b>EMD Fee Type</b>	NA	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	NA	<b>EMD Payable At</b>	NA

**Work /Item(s)**

<b>Title</b>	NIPER-G/SNP/26/ Store-Items/2024-25/281				
<b>Work Description</b>	Custom Print Gift Items				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Tender Value in ₹</b>	1	<b>Product Category</b>	Miscellaneous Goods	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	90	<b>Period Of Work(Days)</b>	28
<b>Location</b>	NIPER Guwahati, Silakatur, Halugurisuk,Changsari	<b>Pincode</b>	781101	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	NIPERG

**Critical Dates**

<b>Publish Date</b>	26-Nov-2025 01:00 PM	<b>Bid Opening Date</b>	15-Dec-2025 02:30 PM
<b>Document Download / Sale Start Date</b>	26-Nov-2025 01:00 PM	<b>Document Download / Sale End Date</b>	15-Dec-2025 02:00 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	26-Nov-2025 01:00 PM	<b>Bid Submission End Date</b>	15-Dec-2025 02:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Custom Print Gift Items	2919.93

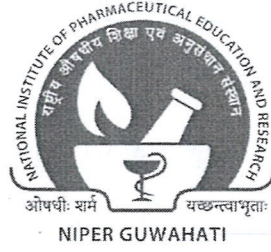
  

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	NIQ 281 (2).pdf	Custom Print Gift Items	2919.93

**Tender Inviting Authority**

<b>Name</b>	DIRECTOR NIPERG
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<b>Address</b>	NIPER Guwahati, Silakatamur, Halugurisuk,Changsari
<b><u>Tender Creator Details</u></b>	
<b>Created By</b>	Gitartha Goswami
<b>Designation</b>	Assistant Registrar
<b>Created Date</b>	26-Nov-2025 12:42 PM



*Notice Inviting Quotation*

*Through CPPP (e-publishing)*

*Supply of*

**Custom Print Gift Items**  
*(Specifications as per annexure – I)*

Enquiry No.: NIPER-G/S&P/26/Store-Items/2024-25/281  
Date: 24.11.2025

**NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND  
RESEARCH-GUWAHATI**

*Department of Pharmaceuticals, Ministry of Chemicals and Fertilizers, Government of India  
SilaKatamur, Halugurisuk, Changsari, Kamrup, Assam-781101, India*

Ph: 7099007822  
Email: [purchase@niperguwahati.in](mailto:purchase@niperguwahati.in)



राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान, गुवाहाटी  
NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH-GUWAHATI  
(Department of Pharmaceuticals, Ministry of Chemicals and Fertilizers, Govt. of India)  
SilaKatamur (Halugurisuk), P.O.: Changsari, Dist: Kamrup, Assam, Pin: 781101.

No. NIPER-G/S&P/26/Store-Items/2024-25

Date: 24.11.2025

**GENERAL TERMS & CONDITIONS:**

1. **PRICE:** Please quote your rate on **FOR NIPER-Guwahati with all-inclusive cost**, basis.
2. **Date & Time of Submission:** The signed quotation should be submitted in a sealed cover, super scribed with "NIQ under Ref. No. NIPER-G/S&P/26/Store-Items/2024-25/..... dated 24-11-2025" and addressed to the Director, National Institute of Pharmaceutical Education and Research (NIPER)-Guwahati, SilaKatamur, Halugurisuk, Changsari, Kamrup, Assam-781101, INDIA. The tender should reach this institute on or before 15th December 2025 up to 14:00hrs. IST and will be opened on the same day at 14:30 hrs. IST. You may intimate dispatch of the tender to the e-mail address given below.
3. **DELIVERY:** The ordered material(s) is/are required urgently and hence, kindly specify the shortest possible delivery schedule. The bidders are expected to quote free delivery at NIPER-Guwahati. Price which includes components like packing, freight, forwarding, and delivering the same in good condition at NIPER-Guwahati. The bids which do not confirm to the above condition are liable for rejection. The contractual obligations are treated as completed only when all the ordered items are handed over to the institutes in ready to use condition and accepted by the user department.
4. **PLEASE ENSURE SUBMISSION OF FOLLOWING DOCUMENTS WITH BID:**
  - Quotation with rates, detailed terms and conditions. Please attach authorization letter from principals if the quotation is submitted by Indian Agents on behalf of their principals.
  - Detailed Technical specification for each item for which quotation is submitted.
  - Provide company profile and brief note indicating your experience in manufacturing/supplying such items.
  - Detailed customer list with addresses, Phone number, E-mail, etc, and name of contact person.
  - Certificate of Incorporation/ Registration Certificate of the firm / Company/Agency
  - Income Tax returns filed for the last three financial years 2018- 19, 2019-20,2020-21
  - PAN No.
  - GST Registration certificate
  - The tenders not meeting the bidder's eligibility criteria will be liable for rejection. Hence, the tenderers are advised to attach relevant documents in support of their eligibility.
5. Prices are required to be quoted in units indicated in the enquiry. When quotations are given in terms of other units, relationship between two sets of units should be furnished. Quantity discounts, if any should also be indicated.
6. The mode of dispatch/transportation of the items must be by *Air/Sea/Rail/Road only*.
7. **Locations for the supply / services:** The bidders may note that the items covered by this document are required to be supplied at:  
**Central Stores,  
NIPER-Guwahati,  
SilaKatamur, Halugurisuk,  
Changsari, Kamrup, Assam-781101,  
Near Bhupen Hazarika Regional Government Film and Television Institute.**

It will be the responsibility of the supplier to ensure not only unloading of materials, but also to ensure the safe shifting of ordered materials to the above site.

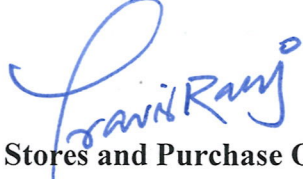
8. **Bid Validity:** The Bid shall remain valid for acceptance for a period of 90 days after the date of Bid opening prescribed in the Bidding Document. Any Bid valid for a shorter period shall be treated as unresponsive and rejected.

In exceptional cases, the Bidders may be requested by the Institute to extend the validity of their Bids up to a specified period. The Bidders, who agree to extend the Bid validity, are expected to extend the same without any change or modification.



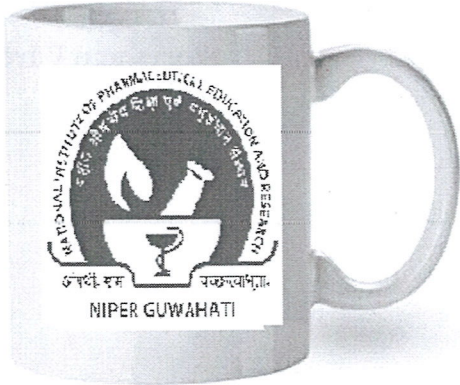
In case the day up to which the Bids are to remain valid falls on or subsequently declared a holiday or closed day for NIPER-Guwahati, the Bid validity shall automatically be extended up to the next working day.

9. **Acceptance & Rejection:** The acceptance of the quotation will rest with the Director, NIPER-Guwahati, who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or accept, partially or all the quotations received, without assigning any reason. The Director, NIPER-Guwahati further reserves the right to withdraw the tender or part thereof or modify the requirements without assigning any reason and the right to relax any of the conditions in the best interest of the Institution.
10. **Penalty Clause:** As per Govt. of India guidelines, a penalty equivalent to 0.5% of the order value per week of delay beyond the stipulated delivery period subject to a maximum of 5% penalty is chargeable. The supply order will be liable for instant cancellation beyond permissible delay.
11. **Freight and Insurance:** The items to be supplied will be insured by the vendor at his own cost against all risks of loss or damage from the date of shipment till such time it is delivered at NIPER-Guwahati.
12. **All disputes shall be settled in the courts of Guwahati Jurisdiction only.**
13. **Correspondence:** All the correspondence related with the procurement should be addressed to Director, NIPER-Guwahati till placement of order, who is final deciding authority and whose decisions are final.
14. **Relaxation:** Director, NIPER- Guwahati reserves the right to relax any of the conditions in exceptional cases, in the best interest of NIPER-Guwahati. NIPER -Guwahati reserves the right to withdraw the tender in whole or part at any stage without assigning any reason.

**Note:** To compare the cost with other competitive suppliers the suppliers are expected to offer FOR-NIPER Guwahati all-inclusive cost. It is not possible either for Supplier or for the institute to add any price component after opening the commercial bids. In case of no indication given, the quoted rate would be treated as FREE delivery (All-inclusive cost up to NIPER-G). Supplier may please note this condition.

  
Stores and Purchase Officer

## Annexure-I

Sl. No.	Item Description	Quantity (nos.)	Unit of Measure
1	<p><b>Gamosa (length 1.5 meters)</b> with printed NIPER Guwahati logo (both sides) Logo size: Length – 10 cm, Breadth – 10 cm <i>Reference photo:</i></p> 	300	pieces
2	<p><b>Jute Bag</b> with printed NIPER Guwahati logo (Length – 15”, Breadth – 12”)</p> 	300	pieces
3	<p><b>Coffee Mug</b> with printed NIPER Guwahati logo (both sides) Size 320 ml <i>Reference photo:</i></p> 	300	pieces

Before final printing, proof of NIPER Guwahati logo must be approved by the officer concerned of NIPER-G in writing.